BRISBANE WOMEN'S CLUB

—

EST 1908

Grant Guidelines and Application Form 2020

Background

Brisbane Women's Club (BWC) was founded in 1908 by Margaret Ogg, an extraordinary woman with a passion for improving the lives of Queensland women. Operating continuously for more than 109 years, BWC has always had a strong social justice purpose; it was a key driver and fundraiser for the establishment of the Women's College at UQ, and actively campaigned for the pension and support for single mothers. Today it financially supports a range of organisations, projects and activities aimed at empowering, educating and enabling Queensland women to achieve their potential.

BWC's Vision
An equal and inclusive society for women

Purpose
To advance opportunities for women so they may participate equally in society.

Mission
To create a community of women, women's organisations, and those supporting the advancement of women to instigate change for equality through policy, partnerships and philanthropy

Values
We understand the importance of **CONNECTION** for women and actively work to instigate connections that will add value to all parties. It is through **COLLABORATION** and working positively together with our partners, our members and within our organisation, that BWC will effect change. We will foster and nurture a diverse and inclusive **COMMUNITY** where everyone is treated equally. We work with **CARE** to achieve outcomes that are in the best interest of women.

BWC Grants Program

In the past, BWC has provided grants to a range of organisations and causes in Queensland, including *Suited to Success*, *Yalari Indigenous Scholarships*, *Women's Legal Service*, *Friends with Dignity* and for ovarian cancer research. In 2019, BWC supported *A Brave Life* to run a mentoring program providing peer support to teenage and young mothers completing their high school education.

BWC Grants 2020

In 2020, BWC will provide one or multiple grants of up to $5,000 to organisations that support Queensland women in one or more of the following areas:
• providing projects or support aimed at improving the lives of women
• mentoring and guiding women to achieve equal participation in the social, cultural, economic and political arenas of Australian life
• exercising leadership around issues affecting women
• providing projects for women that have been negatively impacted by the COVID-19 pandemic.

In Round 1, BWC provided a grant to *Good Samaritan Housing* to provide vulnerable women and children living in transitional crisis accommodation with opportunities to build living skills helping them transition to independent living in the community. For more information see: www.bwc.org.au/2020-bwc-grant-recipient-announcement/.

Eligibility Criteria

1. Applications are open to charitable organisations that are registered with the ACNC and have a valid ABN.
2. The project funds must be spent in Queensland with all grant funds going to help women in Queensland.
3. Project funding must be spent by 31 December 2021.
4. Grants will not be awarded to, or for: individuals; political parties; government entities; commercial sponsorships; religious groups (except for projects that support a non-religious purpose); retrospective requests; debt retirement, budget deficits, endowments or bequest programs; or general fundraising appeals.

All compliant applications will be assessed by the BWC Grants Committee on a merit basis, according to the BWC Grant Guidelines 2020.

BWC reserves the right to offer part funding to successful submissions.

2020 Application Timeline and Process

Two funding rounds will be available:

Round 1: will be open from 15 April 2020, closing time 5pm 13 May 2020 (closed)
Round 2: will be open from 5 October 2020, **closing time 5pm 30 October 2020**

All applicants will be notified of the outcome of their submission approximately one month after the closing date.

After project completion, we request that the successful applicants provide a brief report on completion so that we can share with the BWC members, who have made this donation possible, and include in the BWC Annual Report.

To apply, please complete the application form below and send it to niki@bwc.org.au by the closing time above.

Enquiries or clarifications are welcome - please send to niki@bwc.org.au.

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Grant Application Form 2020

(Please type straight into this form and adhere to word limits)
If you would prefer this document in Word, please request form from niki@bwc.org.au.

ORGANISATION DETAILS
Organisation Name:
Australian Business Number (ABN):
ACNC Status: Is your organisation registered with ACNC? Yes/No Please attach ACNC Certificate to your application
Postal Address: **Suburb/Town:**   **State:**   **Postcode:**
Website:
Head of Organisation (CEO or equivalent) **Name:** **Telephone:** **Email:**
Contact for Application **Name:** **Title:** **Telephone:** **Email:**
PROJECT DETAILS
Project Title:
Project Start Date: **Project End Date:**
Amount Requested: **Total Project Cost:**
Brief project description: (Provide a short summary of your proposed project or use of the funds being requested, 100 words max.)

What does your organisation do? (Provide a brief overview of the work and programs your organisation delivers, 100 words max.)

DETAILED PROJECT DESCRIPTION:

Why does this work need to be done? (What is the specific issue or need you seek to address with the grant funds, 200 words max.)

What will you do? (What are the specific activities you would undertake with the grant funds - what, where and when, 200 words max. Note, funds need to be spent by 31 December 2021)

What outcomes are you seeking and how will you know if these have been achieved? (What you hope to achieve, and any evaluation measures you will use to capture data and results, 200 words max.)

PROJECT BUDGET
You may apply for full funding of a project, part funding of a larger project or extension of ongoing work. Please detail your project budget including any other funding you expect if relevant. The budget must balance (total income = total expenditure).

INCOME	$
Amount requested from Brisbane Women's Club (up to $5,000)	
<u>**Other funding sources contributing to this project if applicable**</u> **Confirmed Funding (list name of donor/s and confirmed amount/s)** ▪ ▪ ▪ **Unconfirmed Funding (if you have applied for other funding that is unconfirmed, please list organisations applied to and amount)** ▪ ▪ ▪	
In-kind contributions (type and estimated value of non-cash contributions e.g. services, equipment, time and materials) ▪ ▪ ▪	
TOTAL INCOME	
EXPENDITURE **(How will the funds be spent: breakdown of individual line items eg salary, equipment, travel, administration etc.)**	**$**
In-kind contributions (as above)	
TOTAL EXPENDITURE	

Please ensure your total income and total expenditure are equal

Round 1: will be open 15 April 2020 and close at 5pm on 13 May 2020 (closed)
Round 2: will be open 5 October 2020 and **close at 5pm on 30 October 2020**

Enquiries can be directed to niki@bwc.org.au.
Once you have completed your form, please submit to niki@bwc.org.au by 5pm on Wednesday 13 May 2020 for Round 1 (closed) or **5pm on Friday 30 October 2020 for Round 2.**